



# MOAPA BAND OF PAIUTES

Moapa River Indian Reservation

P.O. Box 340

Moapa, NV 89025

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## JOB ANNOUNCEMENT

**Title:** Gaming Commissioner  
**Compensation:** DOE / Hourly  
**Date Open:** September 3, 2024  
**Date Closes:** September 13, 2024

### **I. Summary:**

The Tribal Gaming Commission ("Commission") is established pursuant to the Moapa Band of Paiute Indians Gaming Ordinance to perform regulatory oversight of the Moapa gaming operation, and to monitor compliance with tribal, federal, and applicable state regulations. The Commission will serve as the licensing authority for individuals employed in the gaming operation and will administer background investigations as part of the licensing process. The Commission will also have a role in monitoring compliance with the gaming operation's internal controls and in tracking gaming revenues.

### **II. Eligibility:**

The following persons are **not** eligible to serve as Commissioners:

- Tribal Council of the Moapa Band of Paiute Indians, while serving as such;
- Current employees of the gaming operation;
- Gaming contractors (including any principal of a management, or other contracting company);
- Persons directly related to, or sharing a residence with, any of the above;
- Persons ineligible to be key employees or primary management officials;
- Non-tribal members previously convicted of any felony or misdemeanor offense of embezzlement, theft or any other money-related or honesty-related misdemeanor offense, such as fraud; and
- Tribal members previously convicted of any felony or misdemeanor offense of embezzlement, theft or any other offense related to money or honesty, such as fraud.

### **III. Criminal Background Investigation**

Applicants shall be subject to a criminal history check with appropriate law enforcement agencies conducted by the Business Council. Appointment is subject to the Business Council's eligibility determination.

### **IV. Restrictions**

- Commissioners are prohibited from gambling at the gaming operation.
- Commissioners are prohibited from accepting complimentary items from the gaming operation, excepting food and beverages valued under \$25.00.
- Commissioners are subject to removal from office by the Tribal Council, prior to the expiration of their respective terms, for neglect of duty, misconduct, malfeasance or other acts that would render a Commissioner unqualified for the position.

### **V. Duties and Responsibilities**

The Tribal Gaming Commissioners shall:

1. Conduct background investigations, or cause such investigations to be conducted, for primary management officials and key employees;
2. Review and approve all investigative work conducted in connection with the background investigations of primary management officials and key employees;
3. Create and maintain investigative reports based on the background investigations of primary management officials and key employees;
4. Designate a law enforcement agency to obtain and process fingerprints and conduct a criminal history check that shall include a check of criminal history records information maintained by the Federal Bureau of Investigation.;
5. Make licensing eligibility determinations, which shall be signed by the Chair of the Commission;
6. Submit a notice of results to the NIGC of the background investigations done for each primary management official and key employee applicant;
7. Issue gaming licenses to primary management officials and key employees of the operation, if warranted by the eligibility determination;
8. Establish standards for licensing Tribal gaming facilities;
9. Issue gaming licenses to Tribal gaming facilities;
10. Inspect, examine and monitor all of the Tribe's gaming activities, and have immediate access to review, inspect, examine, photocopy and audit all records of the gaming facilities and operations;
11. Ensure compliance with all Tribal, federal and applicable state laws, rules and regulations regarding Indian gaming;
12. Investigate any suspicion of wrongdoing associated with any gaming activities;
13. Hold hearings on patron complaints, in accordance with procedures established in this ordinance and the Tribal gaming regulations;
14. Comply with any and all reporting requirements under IGRA, the NIGC's regulations and any tribal-state compact to which the Tribe is a party, and any other applicable law;
15. Promulgate and issue regulations necessary to comply with applicable internal control standards;
16. Promulgate and issue regulations on the levying of fees and/or taxes associated with gaming license applications;
17. Promulgate and issue regulations on the levying of fines and/or the suspension or revocation of gaming licenses for violations of this ordinance or any Tribal, federal or applicable state gaming regulations;
18. Establish a list of persons not allowed to game in the Tribe's gaming facilities in order to maintain the integrity of the gaming operation;
19. Establish a list of persons who have voluntarily agreed to be excluded from the Tribal gaming facilities, and create regulations for enforcing the exclusions;
20. Provide referrals and information to the appropriate law enforcement officials when such information indicates a violation of Tribal, federal or state statutes, ordinances, regulations, codes or resolutions;
21. Create a list of regulatory authorities that conduct background investigations of, and licenses, vendors who are recognized as trustworthy;
22. Draft regulations exempting vendors from the licensing and/or background investigation requirements if they have received a license from a recognized regulatory authority;
23. Perform such other duties the Commission deems appropriate for the proper regulation of the Tribal gaming operation; and

24. Promulgate such regulations and guidelines as deemed appropriate to implement the provisions of this ordinance, so long as they are in furtherance of, and not in conflict with, any provisions of this ordinance.

**VI. Other Requirements:**

- Organizational skills required.
- Oral and written skills preferred.
- Must pass alcohol/drug screening.
- Must submit to and pass a criminal history background check, including a credit check.
- Must be insurable through the Tribe's auto insurance.
- Computer proficiency required in MS Word and Excel,

**Applications Accepted At:  
Moapa Tribal Administration Office  
PO Box 340, 1 Lincoln St.  
Moapa, NV 89025**

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Indian Preference Per Section 703(i) of Title VII of the Civil Rights Act of 1964, as amended.